



Southwest Paper
www.swpaper.com

This form is available online:
<http://www.swpaper.com/electronicinvoice.pdf>

Electronic Invoice Service Sign-up Sheet

Company Name: _____

Account Number: _____

Contact Name: _____

Title/Position: _____

Phone Number: _____ Ext: _____

Fax Number: _____

email address: _____

cc1 email address: _____

cc2 email address: _____

cc3 email address: _____

(cc = carbon copy; duplicate invoice copies
will be emailed to these addresses)

Send Invoices Via:

E-mail

OR

Fax

(select only one)

Fax this form to 316-838-7864
or email to accountsreceivable@swpaper.com
or just mail it with your next remittance